## GRI STANDARDS CERTIFIED TRAINING COURSE

## AGENDA

The course is now offered in an **online format,** consisting of 3 days. The course is schedule for 4 hours every day and there will be time allocated for breaks. The course is offered from 9.30 am to 1.30 pm PST, which will allow other regions of Canada to participate too. There will also be about 2 hours of work from home.

With this course, you will learn to effectively navigate the latest GRI standards and gain in-depth knowledge on how to create a top-quality sustainability report based on the GRI Standards. The training includes presentations, case studies, group activities and best practice examples, and participants will receive an official certificate of completion issued by GRI.

**DAY 1**

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| **Time (PST)** | **Agenda** | **Content** |
| 9.30 – 9.50 | Welcome  | WelcomeIntroduction of Lead Canada/Travesia PartnersIntroduction of participants |
| 9.50 – 10.20 | PART IIntroduction and background | Sustainable Development and The Evolution of ReportingRole of the GRI |
| 10.20 – 10.45 | PART 2Overview of the GRI Standards | Introduction to GRI StandardsStructure and How to Use the StandardsHow to use the GRI Standards |
| 10.45 – 11.00 | Break |  |
| 11.00 – 11.45 | PART 2 Overview of the GRI Standards | Other Standards and Frameworks (e.g., SASB, MSCI, Integrated reporting, CDP, SDGs)External presentation: TBD  |
| 11.45 – 12.15 | PART 3 GRI Standards | Universal StandardsGRI 101. FoundationGRI 102. General disclosuresGRI 103. Management ApproachTopic Specific Standards |
| 12.15 – 12.30 | Break |  |
| 12.30 – 1.15 | PART 4Reporting process | Applying the Reporting Principles - ExamplesStakeholder Exercise |
| 1.15 – 1.30 | Wrap up |  |

Homework: Review materiality materials

**DAY 2**

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| **Time (PST)** | **Agenda** | **Content** |
| 9.30 – 9.45 | Recap from previous day | Quiz – Key Learnings |
| 9.45 – 10.45 | PART 4 – Reporting process | Reporting General Disclosures (exercise) |
| 10.45 – 11.00 | Break |  |
| 11.00 – 12.15 | PART 4 – Reporting process | Identifying Material Topics and Boundaries – Explanation and examples |
| 12.15 – 12.30 | Break  |  |
| 12.30 – 1.15 | PART 4 – Reporting process  | Reporting on Material Topics - Materiality Mapping Exercise |
| 1:15 – 1:30 | Wrap up |  |

Homework: Review materiality principles and materiality of two reports

**DAY 3**

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| **Time (PST)** | **Agenda** | **Content** |
| 9.30 – 9.40 | Recap from previous day | Quiz – Key Learnings |
| 9.40 – 10.00 | PART 4 Reporting process | Writing Your Report “In Accordance” With the Standards |
| 10.00 – 10.15 | Break  |  |
| 10.15 – 11.15 | PART 4 Reporting process | Presenting and Compiling Information External presentation: The Works Design |
| 11.15 – 11.30 | Break |  |
| 11.30 – 12.45 | PART 4 Reporting process | End of course exercise |
| 12.45 – 1.15 | PART 5 Additional Resources | GRI Support Suite, resources and End of Course Evaluation  |
| 1.15 – 1.30 | Wrap up |  |